



## 2019-2020 STUDENT FORMS CHECK LIST

Have you completed and returned all of the forms?

For your convenience, here is a checklist to track your child's school forms. These forms must be completed for each child, not one per family.

Your deadline for returning these forms is **Friday, August 2**. Additional forms are available upon request. If you have any questions, please call our registrar, Liza Sumallo, at (703) 273-8000.

### Back-to-School Forms

- Proof of Student Identity (new students: must present an original copy of child's birth certificate or passport)**
- Preschool Bio (new students from infants through K4)**
- Emergency Contact Form**
- Parent Handbook Agreement**
- Virginia School Enrollment Health Form (new & returning students infant through Kg and Grade 6)**
- Afternoon Pick-up Registration Form (optional for new & returning students in K4 to Grade 8)**
- Authorization Form for Topical Products (one per product such as diaper cream, sunscreen, and bug spray)**

### Medication, Allergy, and Food Authorization Forms (these will be provided upon request as needed)

- Authorization Forms & Allergy Plan for Allergies or Medical Conditions (Epinephrine, Antihistamine, inhaler etc.)**
- Authorization Form for Medication (one per product)**
- Authorization Form for Food from Home (not applicable for infants)**

Please check each box (as appropriate) to acknowledge that you have received and submitted required forms for the 2019-2020 school year.

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**Student's Name**

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**Date Submitted**

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**Name of School Representative**