

**Merritt Academy
Library
Fast Fact Sheet**

Age	How Often	Key Concepts
Toddlers	<i>15 min, 1x per week</i>	<i>Story Time Monthly themes reading</i>
Preschool	<i>30 min, 1x per week</i>	<i>Checking out books. Taking care of books. Introduction to library.</i>
Kindergarten	<i>30 min, 1x per week</i>	<i>Checking out books. Review taking care of books. Introduce parts of a book. Fairy tale unit. Introduce ABC order to the first letter. Locate easy sections in the library.</i>
1st Grade	<i>30 min, 1x per week</i>	<i>Checking out books. Review Library Rules. ABC order to the first letter. Introduce Author and Illustrator. Introduce Fiction and Non-Fiction books. Using a shelf marker</i>
2nd Grade	<i>30 min, 1x per week</i>	<i>Parts of a book review. Putting fiction and non-fiction books in order. Introduce the Dewey Decimal System. ABC order to the second letter.</i>
3rd Grade	<i>30 min, 1x per week</i>	<i>Checking out books. Learn the Dewey Decimal System. Introduce reference books. Biographies and autobiographies. Learning to use magazines. Introduce three ways for searching books on line.</i>
4th Grade	<i>30 min, 1x per week</i>	<i>Locate preface, forward and Introductory page in a book. Using an almanac. Review of using magazines: using the table of contents and magazine index. Parts of a book cover and title page. On line research for books.</i>
5th Grade	<i>30 min, 1x per week</i>	<i>By using author, title or subject each student will find books using the library program. Review Dewey Decimal System, Parts of a book, magazines and reference books. Introduce the Biographical dictionary. Will do projects assigned by the teacher.</i>